

United State Central Command
COLOR GUARD REQUEST FORM

Please return this form to CentcomCommunityRelations@centcom.mil

CONTACT INFORMATION

Primary Contact	Alternate Contact
Name:	Name:
Phone#:	Phone#:
Email:	Email:

EVENT LOCATION INFORMATION

Event Name:		Physical Address:
Regional Location:		Street:
Begin Date:	Time	City:
End Date:	Time:	State:
Location Phone #:		ZIP:

REQUESTING ORGANIZATION INFORMATION

Name:	Website:		
Phone:	501 (3) (c):	Yes	No
Description of Organization:			

DETAILS OF EVENT/CEREMONY

Event Purpose:
Detailed Description:

SPEAKER AND ATTENDANCE INFORMATION

Speaker/Master of Ceremonies:	
Expected Audience Size:	Media Expected: Yes / No
Open to the Public: Yes / No	List of Expected Media:
Audience Makeup:	
VIPs:	

EXPENSES

Note: the U.S Government will not pay for travel/lodging/meal expenses if the location is beyond certain limits. Typically, that limit is 30 minutes of travel time from MacDill AFB. Each request is reviewed and travel expenses are estimated.

If required, are you willing to pay travel costs?

If required, are you willing to pay lodging and/or meals?

Additional information:

CENTCOM USE ONLY

Date Received:	Received By:
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